

Jermyn Borough

Council Meeting

12/21/2023

The Jermyn Borough Council held a council meeting on Thursday, December 21, 2023, at 7:00 pm in the Council Chambers of the Jermyn Borough Building, 440 Jefferson Ave. Jermyn, PA 18433.

The meeting was called to order by President Frank Kulick with the Pledge of Allegiance.

On roll call, the following members were present: Frank Kulick, Trish Dabney, Jeff Morcom, Carl Tomaine, Kevin Napoli, Chris Cook. Mayor Fuga and Attorney Representative Brendan Fitzgerald were also present. Robert Hunt, Bob Chase, KBA, NEIC, Jim Perry, Nicole Stephens, and Stanley Hallowich were absent.

**Minutes:** A motion was made by K. Napoli to accept the minutes of 11/16/23 as presented, seconded by J. Morcom. All in favor, motion carried.

**Treasurer's Report/Bills Payable:** S. Lee read the treasurer's report:

Current Assets

Checking/Savings

American Rescue Plan Fund	135,737.20
Capital Reserve - DPW	729.48
Capital Reserve - Police	5,369.82
Crime Watch Fund	222.69
General Fund - Community	87,186.80
General Fund - FNB	6,793.81
Holiday Lights Fund	1,459.09
Investment - General Fund	1,059.54
Investment - Liquid Fuels	23,329.00
Investment - Paving Fund	1,070.57
Investment - Recycling	117.02
Investment - Refuse	166.86
Liquid Fuels - FNB	13,646.60
Petty Cash	223.00
Recreations Fund	27,902.27
Recycling - Community	3,364.59
Refuse Checking - FNB	61,274.01
Total Checking/Savings	369,652.35

Current Liabilities

Accounts Payable

200000 - Accounts Payable	12,229.76
Long Term Debt	160,467.75

A motion was made to accept the treasurer's report and pay bills by T. Dabney. Seconded by J. Morcom. All members in favor. Motion carried.

**Ratify Bill Paid on 12/6/23:** Motion was made to accept bills paid on 12/6/23 by J. Morcom. Seconded by C. Tomaine. All in favor, motion carried.

**Secretary Report:** S. Lee advises that the Rental permit application letters have been sent out accordingly.

**Correspondence:** None

**Public Comment:** Judy Graham wanted to advise that the Artisan will be holding a paint and sip in January, along with a cash prize bingo to be held in February.

**Professional Reports:**

Police: Absent

Fire: Absent

EMA: Absent

Solicitor: B. Fitzgerald advises that they have gotten back some of the appraisals for the Rushbrook Creek project, so we can move on to the hearings.

Code Enforcement: Absent

Grants: None

Zoning: Absent

Engineer: Absent

Tax Collector: Absent

Mayor: T. Fuga had requested a follow-up with getting a hold of Griffon Pond about being able to utilize their facility, so that we have a backup in cases where the owners do not arrive promptly or issues where the weather is not safe to have an animal out in our kennel.

Another issue he addressed was that some of the neighboring towns have had some issues with porch pirates stealing packages off porches, so please inform your neighbors and keep an eye out for suspicious people.

**Committee Reports:**

Planning Commission: None

Public Safety: K. Napoli wanted to thank both fire companies for working together with him over the past eight years, along with the police department.

Mayor Fuga and F. Kulick presented Kevin Napoli with a certificate of appreciation from the borough. Thank him for his eight years of service to the borough and his dedication.

Finance: None

Shade Tree: None

Grants: None

MS4: None

DPW: None

Recreations: None

**2024 BUDGET ADOPTION:** A motion was made by C. Tomaine to accept/adopt the 2024 Budget as presented. Seconded by T. Dabney. All members in favor. Motion carried.

\*7:14 pm- Bob Chase arrived

**2024 TAX RATE RESOLUTION:** A motion to pass resolution # 16-2023- a resolution of the borough of Jermyn, Lackawanna County, Pennsylvania, fixing the tax rate for 30 mills for the year 2024 as presented by K. Napoli. Seconded by J. Morcom. All members in favor. Motion carried.

**2024 GARBAGE RATE RESOLUTION:** A motion was made to pass resolution # 17-2023, a resolution of the borough of Jermyn, Lackawanna County, Pennsylvania, setting the refuse collection and disposal fee for \$500.00 per unit for the year 2024 as presented by C. Tomaine. Seconded by C. Cook. All members in favor. Motion carried.

**AUDITOR AGREEMENT:** A motion was made to pass resolution # 18-2023- a resolution to appoint Brian Kelly, CPA and Associates, as the independent auditor to audit the 2023 financial records of the borough of Jermyn by J. Morcom. Seconded by T. Dabney. All members in favor. Motion carried.

**2024 Fee Schedule Resolution:** A motion was made to pass resolution # 19-2023- a resolution to set the 2024 Fee Schedule as presented by Jermyn by T. Dabney. Seconded by J. Morcom. All members in favor. Motion carried.

**Setting Pave Cut Inspection Fees 2024:** A motion was made to pass resolution # 20-2023, a resolution to set the IWDA Pave Cut Inspection Fees as presented by Jermyn by C. Tomaine. Seconded by J. Morcom. All members in favor. Motion carried.

**Updated Pave Cut Ordinance:** A motion was made to advertise Ordinance 1-2024, an ordinance regulating pave cuts, excavation, backfill, and restoration of borough streets, roads, avenues, alleys, and rights-of-way as presented by J. Morcom. Seconded by C. Cook. All members in favor. Motion carried.

**ESTABLISH 2024 MEETING DATES:** A motion was made to advertise the January 2<sup>nd</sup> re-organization meeting for January's only meeting and to set the 2024 regular council meeting to be held the third Thursday of the month by F. Kulick. Seconded by T. Dabney. All members in favor. Motion carried.

**DPW GARAGE ELECTRICITY INSTALLATION:** F. Kulick advises that we have received a quote to have electricity set up in the DPW garage. The quote received from Timothy Stangline was for \$4,913.38 for the installation fee. A motion was made to award Timothy Stangline the electrical project for the DPW garage by F. Kulick. Seconded by C. Tomaine. All members in favor. Motion carried.

**New business:** B. Chase advised that he had attended the Norlack meeting that was held on December 14<sup>th</sup>. They will all be working on creating a new zoning code. This was more of an organizational

meeting. They will be holding the next meeting in February, and they will need a borough representative to also attend the meeting.

S. Lee advised that next month, KBA will be advertising for bids for that woodland's sewer project phase two, with the new plans that should fall under the amount of the grant we had been awarded towards this project already.

**Executive Session:** Council convened into executive session at 7:32 pm to discuss litigation matters. Council reconvened from executive session at 7:55 pm.

**Adjournment:** A motion was made to adjourn by K. Napoli. Seconded by J. Morcom. All members in favor. The meeting adjourned at 7:56 pm.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read 'Shannon Lee', written in dark ink.

Shannon Lee, Secretary/ Treasurer