

Jermyn Borough

Council Meeting

8/18/2022

The Jermyn Borough Council held a council meeting on Thursday, August 18, 2022, at 7:00 pm in the Council Chambers of the Jermyn Borough Building, 440 Jefferson Ave. Jermyn, PA 18433.

The meeting was called to order by President Frank Kulick with the Pledge of Allegiance.

On roll call, the following members were present: Frank Kulick, Trish Dabney, Kevin Napoli, and Jeff Morcom. Attorney representative Brendan Fitzgerald was also present. Carl Tomaine, Kyra Davey, Robert Hunt, Mayor Fuga, KBA, Bob Chase, NEIC, Jim Perry, Nicole Stephens, and Stanley Hallowich were absent.

**Minutes:** A motion was made by K. Napoli to accept the minutes of 7/28/22 as presented, seconded by J. Morcom. All in favor, motion carried.

**Treasurer's Report/Bills Payable:** S. Lee read the treasurer's report:

Current Assets

Checking/Savings

Capital Reserve - DPW	10,727.00
Capital Reserve - Police	4,761.82
Crime Watch Fund	222.69
General Fund – Community	219,119.84
General Fund – FNB	5,810.31
Holiday Lights Fund	1,374.09
Investment - General Fund	1,003.23
Investment - Liquid Fuels	33,871.65
Investment - Paving Fund	1,013.64
Investment - Recycling	5,011.94
Investment - Refuse	2,604.65
Liquid Fuels - FNB	44,258.86
Petty Cash	231.00
Recreations Fund	21,277.34
Recycling - Community	10,750.82
Refuse Checking - FNB	106,392.18
Total Checking/Savings	468,431.06

Current Liabilities

Accounts Payable

200000 · Accounts Payable 2,255.86

Long Term Debt 241,056.16

A motion was made to accept the treasurer's report and pay bills by J. Morcom. Seconded by T. Dabney. All members in favor. Motion carried.

**Ratify Bill Paid on 8/9/22:** Motion was made to accept bills paid on 8/9/22 by K. Napoli. Seconded by T. Dabney. All in favor, motion carried.

**Correspondence:** F. Kulick read a letter of resignation from Kyra Davey to resign from the Jermyn Borough Council, effective 8/18/22. A motion was made by K. Napoli to accept the resignation of Kyra Davey from the Jermyn Borough Council. Seconded by J. Morcom. All members in favor, motion carried.

**Public Comment:** None

**Professional Reports:**

Police: Absent

Fire: K. Napoli Advise that the Fire Chief and he meet with the insurance company to go over the insurance ratings and submit the paperwork requested. To see if they can get a better insurance rate.

EMA: None

Solicitor: B. Fitzgerald advised that they are still getting responses back from the easement letters that were sent out for the Rushbrook Creek project.

Code Enforcement: Absent

Grants: None

Zoning: Absent

Engineer: Absent

Tax Collector: Absent

Mayor: Absent

**Committee Reports:**

Planning Commission: None

Public Safety: None

Finance: F. Kulick advised that they will start going over the reports and preparing the budget for next year.

Shade Tree: None

Grants: None

MS4: T. Daney accepted taking over the MS4 committee newly opened position.

DPW: F. Kulick advised that Dewight Ave could be paved sooner if we would agree to have it paved over without it being milled, as they are still unable to get a milling machine.

A motion was made by F. Kulick to approve Rock Bottom to pave Dweight Ave without milling. Seconded by J. Morcom. All in favor, motion carried.

Recreations: None

**Washington Ave Issues:** B. Fitzgerald advised that they were unable to find any alternate address for the owners of the 423-425 or 427 Washington Ave properties. So, they have reached out to a constable to serve the paperwork in person. We should have confirmation back from them that the papers have been served within the next week or two.

**Comcast Ordinance 05-2022:** F. Kulick announced the Comcast Cable Franchise agreement #05-2022 was advertised and asked for a motion to pass.

A motion was made by T. Dabney to pass Ordinance #05-2022, seconded by J. Morcom. All in favor, motion carried.

**500 Block of Mellow CT:** KBA is working on a plan to help with the water pooling at the bottom of the hill. K. Napoli requested that KBA come back and look at the road at the top of the hill, as the resident is starting to get rain runoff in the house due to the erosion of the roadway.

**DPW Building Floor Grant:** F. Kulick advised that the grant has been approved and that KBA is working on the Specs so it can be sent out for bid.

**Insurance Quote Information:** F. Kulick advises that he has spoken to Carl, as the insurance company has reached out requesting information so they may complete the policy renewal for next year.

**Regional Police Update:** F. Kulick wanted to advise that there will be an open meeting held at the 911 Center on Sept. 26<sup>th</sup> from either 2-4 or 6-8 about the regionalization, where they are providing information to all citizens or councils who would like to learn more about the program.

**Grant Admin Agreement for CFA Multimodal Grant:** A motion was made by T. Dabney to accept the Grant Service Agreement with Ashburn for the CFA Multimodal Grant as presented. Seconded by J. Morcom. All in favor, motion carried

**CFA Grant Resolution 06-2022:** Resolution 06-2022 authorizing the submission of a DCED CFA Multimodal Transportation Fund Grant on behalf of Jermyn Borough's Transportation Improvements Program.

A motion was made by J. Morcom to pass Resolution 06-2022 authorizing F. Kulick and S. Lee to be the officials to execute the documents for the grant request. Seconded by K. Napoli. All in favor, motion carried

**Garbage Contract:** F. Kulick advised that the garbage contract will be expiring at the end of the Year. The solicitors office is working on a proposal to send out for for a bid specification, they will be putting together two diferrent bid Specs, one for how the towns garbage is currently collected and one with some of the special services adjusted in case the bids come back to costly to keep the same services we currently have.

**New Business:** K. Napoli proposed we adjust our Chicken Ordinance #03-2019, to have the number of chickens (hens) allowed changed from 4 to 8.

A motion was made by K. Napoli to advertise the amendment to Ordinance 03-2019 changing the quantity of chickens (hens) allowed from 4 to 8. Seconded by J. Morcom. All in favor, motion carried

**Executive Session:** Council convened into executive session at 7:29 pm for personnel reasons. Council reconvened from executive session at 7:39 pm.

**Adjournment:** A motion was made to adjourn by K. Napoli. Seconded by J. Morcom. All members in favor. The meeting adjourned at 8 pm.

Respectfully submitted,



Shannon Lee,

Secretary/ Treasurer