

BOROUGH OF JERMYN

APPLICATION FOR USE OF BOROUGH PROPERTY

NOTES:

- A. Regulations covering use of borough buildings and grounds must be reviewed carefully and the acknowledgement of reviewing said Rules and Regulations must be signed.
- B. Application must be completed, signed, and returned to the Borough Manager
- C. Every item on the application must be completed.
- D. Applications should be received 30 days in advance in order to receive full and proper consideration. The Recreation Committee meets regularly on the first Thursday of the month at 8pm in the Borough Building Meeting Room.

_____ requests the use of:
 (Person/Organization/Tenant)

AREA:

- Athletic Fields
- Gymnasium

NATURE OF GROUP:

- Youth
- Jermyn/Lakeland Non-Profit
- Adult

Approximate Number _____

This lease of the above property is valid on _____ from _____AM/PM until _____AM/PM

(All activities taking place on the lease property must end by 10:00 PM, in accordance with the borough's 10:00 PM noise curfew.)

For the purpose of: _____

The amount of donations (rent) is: **\$20.00 per hour**

Tenant agrees to pay a security deposit of \$50.00* upon permit approval, which will be refunded upon post-rental inspection of the leased property by a member of the Recreation Committee.

*Events without food or drink will require a \$25.00 security deposit.

Tenant agrees to pay the rental fees and security deposit in advance of leasing the property.

Tenant agrees to pay rent by first class mail postage prepaid or in person to Landlord at the place specified by Landlord. If rental fees and security deposit are mailed, they must be received at least one (1) day prior to the event.

We promise to abide by the Rules and Regulations of the Borough of Jermyn, Jermyn Borough Council, and the Jermyn Borough Recreations Committee as attached hereto in Addendum "A", and will be held responsible for any damage.

Name _____

Address _____

Phone Number _____

(Signature)

OFFICIAL USE ONLY

Donation: _____

Application: Approved Denied

Signature of Mayor: _____ Date: _____

Signature of Committee

Chairman: _____ Date: _____

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Addendum "A"

Rental Rules & Regulations

1. Absolutely **NO ALCOHOL** is permitted in the borough building or gym, or in Callahan Park
2. No smoking is permitted in the borough building.
3. Food or drinks are permitted on the gym floor, however floor must remain clean.
4. A policeman and fireman must be present at every function of fifty (50) or more attendees; the permitted party is responsible for obtaining these services.
5. A minimum of six (6) adult chaperones supplied by the permitted party must be provided. Chaperones will be responsible for the conduct of everyone attending the function.
6. There will be a security deposit of \$50, upon Recreations Committee approval, which will be refunded upon the inspection of the premises by the committee (\$25 for events without food/drink).
7. Any group using the premises will be responsible for any damage incurred during the use of the borough gym or Callahan Park
8. All activities must end by the 10pm noise curfew, as mandated by the Jermyn Borough
9. The permitted party is responsible for all clean up of the borough gym, hallways, and restrooms.