Jermyn Borough

Council Meeting

9/21/2023

The Jermyn Borough Council held a council meeting on Thursday, September 21,2023 at 7:00 pm in the Council Chambers of the Jermyn Borough Building, 440 Jefferson Ave. Jermyn, PA 18433.

The meeting was called to order by President Frank Kulick with the Pledge of Allegiance.

On roll call, the following members were present: Frank Kulick, Jeff Morcom, Carl Tomaine, Chris Cook. Mayor Fuga and Attorney representative Brendan Fitzgerald was also present. Trish Dabney, Kevin Napoli, Robert Hunt, Nicole Stephens, KBA, Bob Chase, NEIC, Jim Perry, Stanley Hallowich, were absent.

**Minutes:** A motion was made by J. Mrcom to accept the minutes of 8/17/23 as presented. Seconded C. Cook. All in favor, motion carried.

**Treasurer’s Report/Bills Payable:** S. Lee read the treasurer’s report:

Current Assets

Checking/Savings

American Rescue Plan Fund 135,727.05

Capital Reserve - DPW 729.47

Capital Reserve – Police 5,324.82

Crime Watch Fund 222.69

General Fund - Community 115,749.07

General Fund – FNB 6,656.08

Holiday Lights Fund 1,459.09

Investment - General Fund 1,045.58

Investment - Liquid Fuels 23,021.58

Investment - Paving Fund 1,056.46

Investment - Recycling 115.49

Investment - Refuse 164.66

Liquid Fuels - FNB 40,932.71

Petty Cash 223.00

Recreations Fund 27,816.25

Recycling - Community 3,163.93

Refuse Checking – FNB 162,997.06

Total Checking/Savings 526,404.99

Current Liabilities

Accounts Payable

200000 · Accounts Payable 10,314.47

 Long Term Debt 160,529.30

A motion was made to accept treasurer’s report and pay bills by J. Morcom. Seconded by C. Cook. All members in favor. Motion carried.

**Ratify Bill Paid on 9/5/23:** Motion was made to accept bills paid on 9/5/23 by C. Tomaine. Seconded by J. Morcom. All in favor, motion carried.

**Secretary Report:** S. Lee Reported to council the following information.

* Working with KBA to finish our MS4, paper work to get us in compliance. Also, I have signed up for a two-part class with PSAB first being **9/20/23 - Stormwater Management (Part 1)** 9/20/2023 12:00 PM-1:00 PM, and the second **10/11/23 - MS4 Permitting Specifics, bmps (Part 2)** 10/11/2023 12:00 PM-1:00 PM. I would suggest those on council also take part in these webinars, to ensure no further issues and to ensure the borough does not take on any fines.
* Pave cut inspections- I had received our first set of invoices from IWDA back on 7/13/23, I am still trying to get through the two and a half months of invoices and reports and I have found many issues of items not matching or missing items. I should be through these soon and so our first payment to them should be coming through on my report soon.
* Working on updating website forms and applications
* The light post in front of Winery will be getting replaced next week

**Correspondence:**  None

**Public Comment:** Christopher Saylock, 569 Washington Ave. adressed council about some issues he sees around town that he feels need to be adressed.

**Professional Reports:**

Police: Absent

Fire: None

EMA: None

Solicitor: None

Code Enforcement: None

Grants: None

Zoning: Absent

Engineer: Absent

Tax Collector: Absent

Mayor: None

**Committee Reports:**

Planning Commission: None

Public Safety: None

Finance: F. Kulick is thinking of having a special meeting in October for a budget meeting. Possibly October 12th at p.m.

Shade Tree: None

Grants: None

MS4: None

DPW: None

Recreations: S. Lee advised I have been working on getting some quotes for projects I would like to have completed soon. As previously discussed, the Gym floor will be getting refinished at the end of October for a cost of $2,590.00. I am also working on having the Gym outer doors repaired as they are damaged and not locking properly, I have been able to get a quote of just under $2k for parts and labor. I am still waiting for the quote to replace the stage curtain hopefully I will have this soon. Finally, I also reached out to get a quote to have the Park basketball court light to be repaired which I was given $8,679.00, with that being said I may hold off on this project for now. but wanted to be transparent for some projects that will be taking place on behalf of the recreations committee.

I am stilling waiting on a quote for the additional cameras for the park I will advise, once I receive this information

Last, we will finally be getting the new vending machines and they will be delivered within the next 10 business days.

**Mellow court follow up:**  S. Lee advised we have gotten two quotes back so far for mellow court. I am waiting to hear back from the third company I had reached out to, however they have yet to reach out to Tony to meet and go over the project.

**Norlack agreement:** Motion was made to advertise ordinance # 15-2023. Which is for Providing for an agreement of intergovernmental cooperation for the purpose of multi-municipal comprehensive planning and implementation by the borough of Jermynand the adjacent municipalities of the city of Carbondale, Carbondale township, greenfield township, and Mayfield borough by J. Morcom. Seconded by C. Cook. All in favor, motion

**Police pension plan resolution:** Motion was made to pass resolution 11-2023 A resolution of the borough of Jermyn relative to the Establishment and maintenance of employees’ pension, annuity, insurance and benefit fund or funds, to amend certain provisions of the pension plan or program applicable to the Police employees of said borough by C. Cook. Seconded by C. Tomaine. All in favor, motion

**Rushbrook creek LSA statewide application resolution:** Motion was made to pass resolution 12-2023 authorizing the submission of a DCED statewide local share account grant application for the Rushbrook creek project – phase 1by J. Morcom. Seconded by C. Tomaine. All in favor, motion

**Rushbrook creek LSA monroe application resolution:** Motion was made to pass resolution 13-2023 authorizing the submission of a DCED Monroe local share account grant application for the Rushbrook creek project – phase 1by J. Morcom. Seconded by C. Tomaine. All in favor, motion

**DPW truck LSA application resolution:** Motion was made to pass resolution 14-2023 authorizing the submission of a DCED Monroe county local share account grant application for the Jermyn borough DPW vehicle purchasing projectby J. Morcom. Seconded by C. Tomaine. All in favor, motion

**Executive session for personnel issues:** Meeting was held prior to the start of said council meeting.

**Adjournment:** A motion was made to adjourn by J. Morcom. Seconded by C. Tomaine. All members in favor. The meeting adjourned at 7:41 pm.

Respectfully submitted,



Shannon Lee, Secretary/ Treasurer