

**Jermyn Borough
Council Minutes
November 3, 2016**

The Jermyn Borough Council held a council meeting on November 3, 2016 at 7:00 p.m. at the Jermyn Community Center, 440 Jefferson Avenue, Jermyn PA in the Council Chambers.

On roll call present were: Messrs. Frank Kulick, Robert Parks, John Mark, Dan Markey, Kevin Napoli, Joseph Smith, JoAnne Wilson and Dylan Reeves; Junior Councilman. Also present were Attorney Christopher Harrison, Mayor Bruce Smallacombe.

MINUTES:

A motion was made by Mr. Napoli to accept the October 13, 2016 minutes, seconded by Mr. Markey; all in favor, motion carried.

FINANCE COMMITTEE:

Mr. Smith presented to council a tentative budget for the year of 2017. Before he presented the budget he thanked Mr. Markey and Mrs. Wilson who served on the committee. They met many of times and a long period of time, this budget is a collective result of the three of them working close together. Mr. Smith said the budget addresses a lot of concerns the committee and council had. **Tentative** Budget 2017 Categories:

Admin General Gov.: \$406,082.00
DPW: \$165,145
Public Safety: \$242,318.00
Public Safety – Fire: \$34,090.00
Recreation / Shade Tree: \$6,400.00
Total 2017 Projected Expenditures \$ 854,035.00
Projected 2017 Revenues \$ 757,235.00
Budget Adjustments \$113,520.00.

Mr. Smith read aloud the General Gov. Line items. Mr. Markey said there is a line item for the Mayor because the Mayor gets paid and it has to be in the budget. Mayor Smallacombe said he donates the money back to the Borough. Mr. Smith said the idea of the committee was to be very exact and they went line item by line item. Mayor Smallacombe said he would like to see the money be used for something else and said it was taken out of the budget when he refused the money. The Finance Committee thanks Mayor Smallacombe for donating the money back to the borough.

Mr. Smith read the DPW Line items. Mr. Markey commented on the vehicles line item, it is to purchase a stainless steel dump body on a truck. The street signs are being replaced; it will be required by the government. Mr. Kulick asked if the salaries include an increase. Mr. Markey said they both include a \$.50 increase.

Mr. Smith said they spent a lot of time figuring out the revenues to try and get an educated guess as to where they are going to be. They did not want to misrepresent what is coming into the Borough. There was a discussion on lowering the Fire Dept. Contributions. Currently we pay each fire co. a \$7,000 yearly contribution. Mr. Markey said when we accepted the new insurance contract the borough took on the physical damage for the fire apparatus and in turn saves the fire co almost \$11,000 per year just in physical damage. Mr. Markey said by lowering each contribution by \$2,000 the borough can save \$4,000 still contribute \$5,000 to each fire company and each company is saving \$5,000 in insurance costs; it nets each fire co. an additional \$3,000 per year. Instead of getting \$7,000 contribution per year they are getting a \$5,000 realized insurance cost saving and \$5,000 contribution, which is about \$10,000.

Mr. Smith said as long as we can control the cost of things and keep improving the borough; we are doing what people elected us to do. Mr. Kulick suggested lowering the garbage fee; we have quite a bit of money in the garbage account.

DPW:

Mr. Markey presented to council a proposal for a new DPW Garage. In the proposal it was stated the electrical, plumbing and heating systems all need to be updated at the current DPW Garage, the necessary repairs and updated will cost est. \$50,000 – \$100,000. The DPW has researched a number of solutions, and a pole building might best suit our needs. The proposal stated they can put up a 90' x 40' x 16' pole building for just under \$50,000, construction of the building is included in the \$50,000. Electricity, plumbing and heating would probably all need to be completed by contractors and/or volunteers. A desirable space for the new DPW garage would be somewhere like Bonnie Drive, which is zoned for industrial use and away from residential buildings. Mr. Kulick suggested contacting a realtor so we can get a valuation on the property that is currently being used as the DPW garage. Mr. Kulick said based on Mr. Markey's recommendation the current DPW building is a money drain and we should look at doing something with it regardless of how we move forward and said in the recommendation we can survive without it. He said the first step is getting a fair valuation on the property. A motion was made by Mr. Napoli and seconded by Mr. Markey to allow the borough secretary to call realtors for the DPW garage. All in favor; motion carried.

SOLICITOR:

The solicitor reached out to Archbald Borough and they have not heard back on the status of picking up garbage on the Archbald side of Evergreen Dr. Council has not heard of an agreement of us picking up the garbage on the Archbald side.

The Solicitor read aloud the ordinances that will be amended. Mr. Parks asked if we are going to change the garbage fee. Mr. Markey asked if we have a surplus in the account now. Mr. Kulick said we can safely lower the amount. A motion was made by Mr. Markey and seconded by Mr. Napoli to postpone the regular council meeting on November 10th, 2016 to November 17, 2016 for a special meeting for all borough business. All in favor; motion carried. This will allow for the 7 day period to advertise the

amended ordinances. A motion was made by Mr. Markey and seconded by Mrs. Wilson to allow the solicitor to advertise the amended Garbage Ordinance 2-90 with updated garbage fee of \$145.00 instead of \$165.00 and the rest of ordinance as stipulated. All in favor; motion carried. A motion was made by Mr. Markey and seconded by Mr. Napoli to allow the solicitor to advertise the amended rental ordinance as read. All in favor; motion carried. The solicitor read aloud the amended pave cut ordinance. A motion made by Mr. Markey and seconded by Mr. Smith to allow the solicitor to advertise the amended Pave Cut Ordinance as read. All in favor; motion carried.

The solicitor read aloud the amended Solicitation Ordinance. A motion made by Mr. Smith and seconded by Mr. Parks to allow the solicitor to advertise the amended Solicitation Ordinance as read. All in favor; motion carried. The solicitor read aloud the amended Callahan Park Ordinance. A motion was made by Mrs. Wilson and seconded by Mr. Parks to allow the solicitor to advertise the amended Callahan Park Ordinance as read. Mayor Smallacombe suggested we eliminate one ordinance as they might be similar because there is a Parks and Rec Ordinance and a Callahan Park Ordinance. Council agreed to go forth on what we are doing now and eliminate at a later date.

The solicitor read aloud the amended Alarm Registration Ordinance. Chief Arthur said because the offense is summary of offense there is a 30 day statute of limitations and if you submit it quarterly you would be out of the statute of limitations. Also the language of Borough Manager has to be changed to Secretary since the Manager position was abolished. The solicitor read aloud the amended Dumpster/Roll Off Ordinance. A motion was made by Mr. Markey and seconded by Mrs. Wilson to allow the solicitor to advertise the amended Dumpster/Roll Off Ordinance. All in favor; motion carried.

Crime Watch:

A Crime Watch re-organization will be held on Sunday November 20, 2016 at 6:00 PM at the Jermyn Community Center. All are welcome to attend.

Refuse:

Mr. Parks said Bardane Manufacturing never received Recycling Totes from County Waste. Mr. Markey said he told County Waste to drop them off at all the businesses; the contract is residential and commercial recycling.

Recreation Committee:

Chris Jordan from the Rec. Committee said they need at least 3 residents. They currently have 5 members listed but only 2 are active. He is seeking more people to join the Rec. Committee. Mr. Markey said there are a couple people that are involved in everything and relied upon to do a lot for committee's and other activities and they get burned out. Chris Jordan said Kyra Davey brought a lot of donated goods in. Mr. Markey said Kyra is going to bring in First Aid kits and vehicle First Aid kits donated by Fastenal. A letter of appreciation was suggested for Kyra Davey and Fastenal. Mayor Smallacombe suggested posting that everyone can come and help out at all committee's; whether they are a member of the committee or not.

Gym:

Mr. Markey said he had the DPW change the locks to the Gym and Stage. Chief Arthur and Officer Calzola locked the doors to the gym before they left one night. When Officer Calzola returned he had noticed the gym doors were open and lights were back on. Chief Arthur was able to look back at the tapes and it appeared the kids may have had a key to the gym. Mr. Markey suggested giving each organization their own pin to unlock the doors so they can keep track of who is coming in and out.

Chief Arthur also realized the security cameras have not been recording for 6-7 days. Whoever had shut it off had to have access to the borough office. Mr. Markey said this situation will be remedied.

Historical Society:

There will be a concert on November 19, 2016 at 7:00 P.M. at The Jermyn Community Center.

Public Safety:

Mr. Napoli requested that Mr. Mark be removed from the Safety Committee for lack of attendance and lack of stability when things need to be done. Mr. Kulick said to tell Mr. Mark that he is no longer apart of the Committee. Mr. Parks was appointed to the Safety Committee to replace Mr. Mark.

Mr. Napoli said he will move forward and post the announcement for the full time police officer. Mayor Smallacombe asked when they plan on hiring? Mr. Napoli said he would like to get all applicants by the end of November and then get the applicants in and interviewed by the second meeting in December and make a decision then. The officer would start on January 1, 2017. Mrs. Wilson suggested picking a beginning of a pay period; it would make it a lot easier.

Junior Council:

Council received one application for Junior Council. A motion was made by Mr. Smith and seconded by Mrs. Wilson to appoint Evan Samuelson as Junior Councilman for Jermyn Borough Council effective January 2017.

PPL/LED Conversion:

Mr. Markey said they voted earlier in the year to convert the street lights over to LED. We will move forward now on looking into making the switch.

Public Comment:

Veterans Day Ceremony will be on Friday 11/11/2016 at the World War I Park at 11:00 a.m.

The Crystal Fire Co. will have a spaghetti dinner on Saturday Nov. 12th 2016 from 4-7pm \$9.00.

A motion was made by Mr. Napoli and seconded by Mrs. Wilson to adjourn the meeting at 10:00 P.M. all in favor; motion carried.